

Special Event Day Logistics



Thank you for signing up to partner with us for a special event day at Frost Science! We are excited to host you. Below is all the logistical information you should need to get ready for the day.

1. What time do I need to arrive?

Please plan to arrive between 10-10:30 a.m. Museum doors open at 10 a.m. and we would like to have everyone on site, setting up their tables by 10:30 a.m. at the latest. The event officially begins at 11:00 a.m.

2. Where should I park, and is it paid for?

Frost Science has a parking garage on site, which we share with the Perez Art Museum. Please plan to carpool or take public transportation as much as you can. We have allotted two parking passes per table, but parking on site is limited and we want to stay mindful of event attendees' parking needs as well.

You will receive your parking pass(es) when you arrive at the Museum, so as you come in take a ticket as you normally would. You will use the pass(es) we give you to pay on your way out. When entering the parking garage, make a left and park near the ramp. This will be the easiest and fastest way to get to the check-in location.

3. Where do I check in?

We will have a dedicated check-in table at the main entrance to the Museum, in front of the ticket counter. That should be your first stop when you arrive, to get your table assignment/location. When coming from the garage, please use the ramp that leads to the Atrium.

4. Who can come into the Museum with my group?

You are allowed up to five participants per table, and we will provide one guest pass per participant, for a maximum of 10 tickets per table. At least one person must be attending your table at all times, but participants can rotate over the course of the day so each person gets some time off to explore the Museum or just take a break.

5. Is there food on site?

Yes! You can purchase lunch or snacks at Food@Science or Coffe@Science, our onsite cafés. You may also bring your own food. We will have some snacks available for you during the event. Regardless of what and when you eat, keep in mind that eating and drinking inside Museum exhibitions is prohibited. You may eat at the seating area near Food@Science or in the designated partner green room, the location of which will be communicated to you at check-in.

5. How long should I plan on staying?

The event runs until 4:00 p.m.

6. Who do I contact with questions?

Please email, text or call Cassie Freund (cfreund@frostsscience.org; 507-259-9725) or Analisa Duran (aduran@frostsscience.org; 786-556-2068) for questions leading up to or during the event.

